



Notes of the Branch H&S Meeting held on Thursday 6<sup>th</sup> March, 1pm, Training Room, Airey Close, Lothingland

**Present: Glyn Reynolds and Ian Talbot**

1. **Apologies Received**  
Annette Petty, Paul Taylor, Liz Potter, (Ron Baker, Elaine Jennings – SMHP Risk Management), Tony Buckle (PCT Risk Management)
2. **Notes of last meeting**  
Notes from the previous meeting held on 1<sup>st</sup> November 2007 were agreed and noted the meeting held in January was postponed.
3. **SPCT – Trust Health & Safety/Risk Management Update**  
This item was postponed due to lack of information available.
4. **SMHP – Trust Health & Safety/Risk Management Update**  
This item was postponed due to lack of information available.
5. **Lothingland H&S Inspection Policy - SMHP**  
No more work has been completed on this local policy. However, it was noted the review date for the Trust Health & Safety policy expired February 2008.
6. **Local Safety Reps - SMHP**  
According to our information, the Trust has not yet completed the training for all of its safety reps.
7. **Staff Shortages – Impact on Health – Who is responsible**  
Staff shortages and sickness being the main reason the meeting today was unattended.
8. **Transport Policy – SMHP**  
It is recognised the policy expired the renewal date January 2008.
9. **Daily/weekly checks of works vehicles - SMHP**  
This is still a bone for contention with our branch safety officers who have reported the existing policy as being complicated and confusing in part.
10. **Worker Memorial Day - 28th April – Branch posters out soon**  
241 workers killed, 2.2 million people suffering from work-related illness and 36 million working days lost through work-related illness or injury. These are three of the figures contained in the latest HSE figures, released in November 2007.
11. **AOB**  
As part of the induction programme for SMHP, Glyn has been asked to give short presentations to new staff on safety issues. A standard format is to be devised and worked alongside Paul Taylor to maintain continuity and county wide coverage.

**Date and Time of Next Meeting**

Thursday 8<sup>th</sup> May 2008, Training Room, Airey Close, Lothingland.

There being no further business the meeting closed at 2.45 PM  
IT/ADP March 2008